

**CULTURAL AFFAIRS COMMISSION
PLANO MUNICIPAL CENTER
1520 K Avenue
Training Room A
Thursday, January 3, 2019, 6:00 p.m.**



Item NO.	EXPLANATION
	Notice is hereby given that the Cultural Affairs Commission will meet in Regular Session in compliance with Chapter 551, Government Code, V.T.C.A, the Open Meeting Act, to consider the following:
1	Call to Order/Pledge of Allegiance
2	Approval of Minutes from the December 6, 2018 Cultural Affairs Commission Meeting
3	Comments of Public Interest – The Commission will hear comments of public interest relevant to the Cultural Affairs Commission, but any discussion shall be limited to placing the item on a future agenda if appropriate. (limit to five minutes per speaker/organization)
4	Reports from Grants Recipients (limit to 3 minutes per speaker/organization)
5	Reports from Commissioners on Events Attended
6	Report from Staff Liaison
7	Report from Sub-Committee
8	Discussion of and Possible Revision to FY2019-20 Arts & Events Grant Manual
9	Items for Future Discussion/Action
10	Adjournment

Council Liaisons: Mayor Pro Tem Ron Kelley and Council Member Rick Grady

Plano Municipal Center is wheelchair accessible: a sloped-curb entry and designated parking are available at the front entrance. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by calling the Commission Liaison at (972) 941-5154.

CULTURAL AFFAIRS COMMISSION
MEETING MINUTES
December 6, 2018

COMMISSIONERS PRESENT

Tom Venner, Chair
Courtney Hitt
Rebecca Anderson
Liane Tsai
Tara Munjee

COMMISSIONERS ABSENT

Janelle Twyford-Silvis
Chris Downs

COUNCIL & STAFF PRESENT

Jennifer Knox-Walker, Assistant City Attorney
Raini Layne, Sr. Budget Analyst & Cultural Affairs Commission Staff Liaison

The Cultural Affairs Commission meeting was called to order by Acting-Chair Twyford-Silvis at 6:00 p.m. Thursday, December 6, 2018

Acting-Chair Twyford-Silvis led the group in reciting the Pledge of Allegiance.

APPROVAL OF MINUTES

Pending edits, a motion to approve the minutes of the November 1, 2018 Cultural Affairs Commission Regular Meeting was made by Commissioner Hitt and seconded by Commissioner Anderson. The motion passed 5-0.

AGENDA ITEM NO. 3: COMMENTS OF PUBLIC INTEREST

No comments of public interest were made.

AGENDA ITEM NO. 4: REPORTS FROM GRANT RECIPIENTS

- Plano Balloon Festival - Jo Via distributed post-event recaps to Commissioners noting that social media touches were just as high in 2018 as they were in 2017 even though the 2018 event was cancelled due to inclement weather; they have already had one budget meeting for the 2019 event; insurance has paid for damages; and total loss was estimated at \$250,000.
- Plano International Festival - Donna Hartman reported on planning for the 2019 event, including the wellness component and collaboration with Plano ISD.
- Children's Chorus of Collin County - Michael DeMotte reported on their Christmas concerts; upcoming collaboration with the Frisco Symphony; and caroling by their chamber singers.

- Plano Children's Theatre dba North Texas Performing Arts - Abigail Hill noted that their volunteer coordinator is currently working on a formal training program; reported on upcoming shows and past collaboration with the Lights at Legacy and "Neath the Wreath events; an award received from Business Council for the Arts; and participation in the For Love of the Arts event.
- Plano Men of Notes - Lee Powell reported on a new barbershop quartet, which may be mixed-gender instead of the traditional male-only group and on their winter and spring shows, including venues at Courtyard Theatre.
- Chamberlain Performing Arts - Karen Davis reported that the attendance at the *Nutcracker* over Thanksgiving weekend was the best in five years; response to guest performers from New York was overwhelming; outreach for the holiday performance included Children's Medical Center and Women's Auxiliary.
- Plano Civic Chorus - Janice Wolff reported on their Christmas performance, '*Tis the Season*, which included imperial brass, multi-holiday music and collaboration with 90 singers from Children's Chorus of Collin County; Toy Drive in collaboration with CASA; Baylor Hospital Holiday performance; accompanied 65 carolers; collaboration with Plano Symphony Orchestra; and performances in Frisco and at St. Andrews UMC.
- Plano Metropolitan Ballet - Jennifer Denton reported on preparations and an expectation of increased ticket sales for the Little Mermaid in January and on participation in Dickens in Downtown despite inclement weather.
- Art & Drama Centre Theatre - Kathy Fine reported on their conclusion of *Alice in Wonderland*; on preparation of three upcoming shows; and introduced Haleigh Beck.
- Plano Community Band - Janice Wolff reported on their sold out shows; middle school all-region collaboration; and upcoming shows in North Texas.
- Dallas Asian American Youth Orchestra - Nien Hsu reported on their last month's performance of standard western pieces; future performances including collaboration with Plano Symphony Orchestra; scholarship programs; spring concerts; and their performances in Japan in 2020.

AGENDA ITEM 5: REPORTS FROM COMMISSIONERS ON EVENTS ATTENDED

- Commissioner Tsai noted her attendance at '*Tis the Season*, a collaboration amongst Plano Civic Chorus, Children's Chorus of Collin County, Plano Chamber chorus, and Imperial Brass held at St. Andrews UMC; Hector Guzman's *Carmen*, a collaboration between Plano Symphony Orchestra and Plano Civic Chorus held at the Charles W. Eisemann Center for Performing Arts; *The Sound of Music* produced by Art & Drama Centre Theatre; *The Nutcracker* produced by Chamberlain Performing Arts held at Charles W. Eisemann Center for Performing Arts; *Murder on West Moon Street* produce by Rover Dramawerks; *Mamma Mia!* Produced by Brick Road Theatre and held at Courtyard Theatre; Plano Community Band's 40th Anniversary event at the Charles W. Eisemann Center for Performing Arts; Kelly Steller Hrad exhibit at the ArtCentre of Plano; and the Veterans Day Ceremony held at Oak Point Park.
- Commissioner Munjee noted her attendance at *The Nutcracker* produced by Chamberlain Performing Arts held at Charles W. Eisemann Center for Performing Arts and Into the Woods produced by North Texas Performing Arts.
- Commissioner Hitt reported on her attendance at *The Nutcracker* produced by Chamberlain Performing Arts held at Charles W. Eisemann Center for Performing Arts and Historic Downtown Plano's Art & Wine Walk.
- Commissioner Anderson reported on her attendance at Plano Community Band's performance featuring Wayne Bergeron.

AGENDA ITEM 6: REPORT FROM STAFF LIAISON

Staff Liaison Layne reported that receiving contracts electronically was new this year; she is currently updating documents and creating drafts for sub-committee edits and drafts to the FY 2019-20 grant applications and upcoming Commissioner training manual; a draft application/Grant Manual would be ready for the January 3rd Commissioner meeting; and Arts & Events reporting would be available in ZoomGrants for the current FY 2018-19 grant cycle.

AGENDA ITEM 7: REPORT FROM SUB-COMMITTEE

Commissioner Hitt reported that the FY 2019-20 Major Arts and Events Grants application is being simplified and streamlined and that scoring will be more transparent.

AGENDA ITEM 8: NOMINATION OF INDIVIDUALS FOR AND ELCTION OF FY 2018-19 CULTURAL AFFAIRS COMMISSION VICE-CHAIR

Commissioner Hitt expressed interest in serving as Vice Chair and a nomination was made by Commissioner Anderson on behalf of Commissioner Twyford-Sylvis in absentia. A vote was first taken on the nomination of Commissioner Twyford-Silvis. The vote to elect Commissioner Twyford Sylvis passed 3-2.

AGENDA ITEM 9: ITEMS FOR FUTURE DISCUSSION/ACTION

There being no further discussion, a motion to adjourn at 6:52 p.m. was made by Commissioner Anderson and seconded by Commissioner Hitt. The motion passed 5-0.

Cultural Affairs Chairperson