

Increasing Your Word Power - AP3424

Some of the subjects:

1. Problems with understanding – subconscious issues.

-Idioms

-Colloquialisms

-Pronunciation

2. Problems with understanding – Pronouns

-Personal

-Indefinite

3. Problems with understanding – Technical Jargon and Buzzwords

-Limited Audience

-Alienation of Audience

4. Problems with understanding – Tone

-Alienating Audience with Negative Tone

-Setting a Negative Tone with Visual Cues,
Sentence Structure, and Personal Pronouns

5. Problem with understanding – Conveying the Correct Information

-Telling the Truth

-Giving Just the Facts (not Opinion)

6. Problem with understanding – Staying Professional

-Using a Different “Voice” at Work than the One Used in Other Situations

7. Problem with understanding – Using the Correct Words