



City of Plano Environmental Health Department  
1520 K Avenue, Suite 210  
Plano, TX 75074  
Phone: (972) 941-7143 Fax: (972) 941-7142  
Email: envhealth@plano.gov

## **FOOD HANDLER COURSE REGISTRATION INFORMATION**

The City of Plano Environmental Health Department offers food handler classes for all food service workers. The food handler course is offered in Spanish at Plano Municipal Center once a month. See On-Site and On-Line food handler information below for other class options. The current food ordinance requires all food service workers to complete this course.

**REGISTRATION:** Pre-registration is mandatory. Please complete the registration form fully and legibly. Submit the registration form to the Environmental Health Department at least one day before the class is to be held either in person or via U.S. Mail.

**PAYMENT:** Pre-payment is required. Payment is non-refundable and non-transferable. The cost is \$25 per person. Payment methods accepted are: cash, check, money order, debit, Visa and MasterCard. We do not accept payments on-line or over the phone. Checks and money orders should be made payable to the City of Plano. If you are mailing your registration form and payment, please mail to: City of Plano Environmental Health Department, 1520 K Avenue, Suite 210, Plano, Texas 75074.

**CLASS RULES AND REQUIREMENTS:** Classes begin promptly. Late arrivals will not be admitted to class. If you are late, you will be required to re-register and pay for a later class date. If you are unable to attend the class you may send an alternate student in your place. Please be sure to call the Health Department to notify us of the change. If you are absent for the class and fail to send an alternate student in your place you will be required to re-register and pay for a later class date.

**LOCATION:** City of Plano Municipal Center  
1520 K Avenue  
Plano, Texas 75074  
1st Floor - Building Inspections Training Room  
(Unless otherwise noted on the schedule)

**ON-SITE CLASSES:** On-site English classes are available Monday through Saturday. There is a minimum of 20 students per class. Please contact the Environmental Health Department to schedule an on-site class. We ask that you give us a two week advance notice. Once a date has been confirmed, please submit a printed/typed roster and payment one week prior to the class. **Payment is non-refundable and non-transferable.**

**ON-LINE FOOD HANDLER CLASS:** Food handler course is also available on-line in several languages. Please visit <http://www.dshs.state.tx.us/food-handlers/training/online.aspx> for a complete list of on-line programs.

# REGISTRATION FORM

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**INFORMACION EN ESPANOL:**

Las clases comienzan puntualmente. Si usted llegada tarde, no sera admitido a la clase. Si usted llega tarde o es ausente, se requiere que usted se registre y pague de nuevo para la clase que sige o clase de otra fecha.

## FOOD HANDLER CLASS

Name of Business: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Business Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

	Name of Person Attending	Date of Birth	Class Date & Time	Office Use Receipt No.
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				