

Please list specific menu items, including drinks, to be served.
Items not approved below may not be offered for consumption.

Food or beverage stored or prepared in a private home may not be offered for sale, sold or given away from a temporary or seasonal food facility.

Seasonal permittees may serve non-potentially hazardous food products to include but are not limited to snowcones, packaged chips, candy, pickles and canned or bottled drinks. Ice that is consumed or that contacts food shall have been made under conditions meeting the requirements of the law.

Name of menu item food supplier(s):
(i.e. name and address of grocery store)

Will food preparation take place prior to scheduled event? Y__N__
If yes, then provide the name and location of food preparation:
(i.e. name and address of restaurant)

Submit a copy of the restaurant permit and a copy of the most recent inspection report if food is from a non-Plano restaurant.

SITE INFORMATION

Three compartment ware wash: Y__N__
Sanitizer test strips: Y__N__
Toilet & hand washing facilities available: Y__N__

Name and contact information of person responsible for trash disposal and liquid waste disposal: _____

(For Office Use Only)

Processing Fee Required: Y__N__
Submitted by Deadline: Y__N__

Temporary Food Permits Issued This Year:

Existing Food Permit in Plano:
Y__N__

Existing Food Permit No.: _____

Non-Profit: Y__N__
IRS 501 Provided: Y__N__
Document on File: Y__N__

Out-of-Town Vendor: Y__N__
Copy of Health Permit: Y__N__
Copy of Inspection Report: Y__N__

Special Event Permit approved:

Y_____N_____

Contacts:

Special Event Permit
(972)941-7288

Building Inspection
(972)941-7140
Temporary Sale Permit
Tent Permit

PERSONNEL/EMPLOYEE INFORMATION

Person(s) Preparing Food/Drink: _____

Person(s) Serving Food/Drink On-site:
List ALL employees and volunteers on ALL shifts (use additional sheets if necessary)

Person(s) Cleaning Up: _____

I certify that the submitted information is correct, and I fully understand that any deviation from the above without prior permission from the Regulatory Authority may nullify the permit. I understand I am subject to inspection at any time during the event.

Signature of Participant

DID YOU REMEMBER TO?

- ✓ *COMPLETELY FILL OUT APPLICATION*
- ✓ *ATTACH PAYMENT*
- ✓ *SIGN APPLICATION*
- ✓ *ATTACH COPY OF PERMIT AND MOST RECENT INSPECTION REPORT*