

**CITY OF PLANO**  
**PARKS AND RECREATION PLANNING BOARD**  
**NOTICE OF MEETING**

Notice is hereby given that the Parks and Recreation Planning Board will meet in Regular Session at the Oak Point Park Nature and Retreat Center, 5901 Los Rios Blvd., Plano, Texas, on Tuesday, April 2, 2019 at 6:30 p.m. in compliance with Chapter 551, Government Code, V.T.C.A., the Open Meetings Act, to consider the following:

**Executive Session**

**Discussion Regarding Park Land Acquisition (Govt Code Section 551.072)**

**Regular Session**

Call to Order and Pledge of Allegiance

*Mission Statement*

*The mission of the Plano Parks and Recreation Planning Board is to provide visionary planning resulting in an outstanding parks and recreation system that positively impacts the quality of life in the Plano community.*

**Public Comment**

*The Parks and Recreation Planning Board will hear comments of public interest, but any discussion shall be limited to placing the item on a future agenda, if appropriate, or responding with factual or policy information. Remarks are limited to five minutes per speaker.*

1. Approval of Minutes from February 5, 2019 Parks and Recreation Planning Board Meeting
2. Staff and Board Reports
  - a. Recreation Division Update
  - b. Parks Division Update
  - c. Special Events Update
  - d. Park Improvement Projects
3. Accreditation Update

Parks and Recreation Planning Board

April 2, 2019

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4. Legacy Drive Park Site Update
5. 2019 Bond Program Review
6. Preliminary FY 2019-20 Community Investment Program Budget
7. Items for Future Agendas
8. Adjournment

Council Liaisons: Council Members Tom Harrison and Rick Smith

**The Oak Point Park Nature and Retreat Center is wheelchair accessible. A sloped curb entry is available at the north side of the building and special parking is also available. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time. These services can be secured by calling the Parks and Recreation Department's Administrative Coordinator at 972-941-7250.**

**City of Plano  
Parks and Recreation Planning Board  
April 2, 2019 Meeting**

**Agenda Item 1**

*Approval of Minutes from February 5, 2019 Parks and  
Recreation Planning Board Meeting*

**Summary of Item**

The minutes from the February 5, 2019 meeting are included in your packet for your review and approval.

**Action Requested**

Approval

**Staff Resource**

Susan Berger

**Time Allotted**

5 minutes (7:00 – 7:05 p.m.)

**Parks and Recreation Planning Board**  
**Regular Session**  
**February 5, 2019**

**BOARD MEMBERS PRESENT**

Doug Shockey, Chair  
Donna de Chabert  
Gail Marks  
Donna Parrish  
Cyndi Rushin  
Drew Wight

**BOARD MEMBERS ABSENT**

Ryan Gebhart

**STAFF MEMBERS PRESENT**

Robin Reeves, Parks and Recreation Director  
Renee Jordan, Park Planning Manager  
Ron Smith, Park Services Manager  
Michelle Hawkins, Arts, Culture and Heritage Manager  
Susie Hergenrader, Recreation Superintendent  
Matt Yager, Principal Budget Analyst

Doug Shockey, Parks and Recreation Planning Board Chair, called the meeting to order at 6:30 p.m., Tuesday, February 5, 2019 at the Oak Point Park Nature and Retreat Center, 5901 Los Rios Blvd., Plano, Texas. A quorum was present.

Chairperson Shockey led the Pledge of Allegiance.

No one appeared to speak during the Comments of Public Interest agenda item.

A motion to approve the minutes from the January 8, 2019 meeting was made by Drew Wight, seconded by Gail Marks, and approved 6-0.

Matt Yager, Principal Budget Analyst, Budget and Research Department, presented data comparing the City of Plano to other large cities in the Dallas-Fort Worth Metroplex. Data analyzed included home values, tax rates, change in property tax rate, various tax relief measures and tax bill increases. The analysis will be completed annually.

Parks and Recreation Planning Board  
Regular Session Minutes  
February 5, 2019

Susie Hergenrader, Recreation Superintendent, reported the Recreation Division developed a strategic plan, which includes a mission and vision statement. Susie reported repairs are being made to the Jack Carter Pool. Turner Construction Company is covering the majority of costs. She also reported that golf fees will be reassessed; the last increase was made in October 2016. The group discussed challenges golf courses encounter due to competition, location, and weather. Susie also reported that the Sam Johnson Recreation Center grand opening will be held on March 18.

Ron Smith, Park Services Manager, reported construction has begun on the maintenance shop to be located at Enfield Park. He reported the sports season has begun. Ron also briefed the board on the Carpenter Park North renovation project.

Michelle Hawkins, Arts, Culture and Heritage Manager, reported the special events policies are being rewritten. Michelle also provided information regarding recently held events as well as upcoming special events.

Renee Jordan, Chief Park Planner, provided updates on numerous park improvement projects and renovation projects.

Susie Hergenrader presented the results of the 2018 Needs Assessment Survey. Parks and Recreation Department partnered with the Library Department to save funds. Surveys were mailed to residents. Top needs were identified as well as needs not being met. Need percentages were relatively low for those not being met. It was concluded that the department is meeting the demand for services. The department will continue to invest in recreation facilities, wellness programs and classes, and consider an adult only recreation facility to be located centrally within the City.

The park tour scheduled for March 5 was discussed. A list of locations to visit will be finalized by staff.

Nothing further was discussed. Chairperson Shockey adjourned the meeting at 8:50 p.m.

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Doug Shockey, Chair

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Date

**City of Plano  
Parks and Recreation Planning Board  
April 2, 2019 Meeting**

**Agenda Item 2**

*Staff and Board Reports*

**Summary of Item**

Staff and Board reports will be provided on the following:

- a. Recreation Division Update
- b. Parks Division Update
- c. Special Events Update
- d. Park Improvement Projects

**Action Requested**

None

**Staff Resource**

- a. Susie Hergenrader
- b. Ron Smith
- c. Michelle Hawkins
- d. Renee Jordan

**Time Allotted**

45 minutes (7:05 – 7:55 p.m.)

**City of Plano**  
**Parks and Recreation Planning Board**  
**April 2, 2019 Meeting**

**Agenda Item 3**

*Accreditation Update*

**Summary of Item**

Susie Hergenrader, Recreation Services Manager, will provide an update on the Commission for Accreditation of Park and Recreation Agencies (CAPRA) report as a result of their site visit in February and their review of the Department's Self-Assessment

**Action Requested**

None

**Staff Resource**

Susie Hergenrader

**Time Allotted**

10 minutes (7:55 – 8:05 p.m.)

## **CAPRA Visitation Report Introduction**

The visitation team arrived on-site Monday afternoon/evening February 25, 2019. A brief team organizational meeting was conducted Tuesday morning at breakfast. Upon arrival at the Plano Parks and Recreation headquarters, Plano staff gave a tour of the offices and introduced the staff that work in the building. One of the conference rooms was set-up as our office, complete with computer access, wifi, and great hospitality.

Over the course of the next two and a half days evidence of compliance was reviewed, meetings/interviews with staff from within and outside the Department were held, and more clarifying information where necessary was requested. Guided overviews of some of the internal software systems were provided and documentation not feasible to include in the files prepared in advance was reviewed. Additionally, we met with the Town Manager, Deputy Manager, Police Chief and Chair of the Parks and Recreation Advisory Board.

On Wednesday afternoon we were given a tour of parks and recreation facilities in Plano and we were able to verify additional information in the field either through visual observation or by speaking with staff members at the facilities.

Work concluded Thursday, the report was finalized, and an exit overview meeting with Plano Parks and Recreation staff members was conducted.

## **OVERALL VISITATION TEAM SUMMARY**

### **AGENCY STRENGTHS**

The visitation team identified the following item(s) as being particular strengths of the agency:

Overall Plano Parks and Recreation is a very high functioning department, and clearly is a leader as a top functioning agency nationally. Strengths leading us to this conclusion include:

- The support the Agency has from the entire City organization is a great strength and it shows through evidence of compliance and policy;
- Everyone was very hospitable and accommodating;
- Experienced and professional administrative team;
- Staff seem to work well together and have good work groups;
- Staff have a passion for what they do and are happy to be here;
- There is a clear vision for the department – they know what they're doing and where they want to go as a department;
- There is a clear and demonstrated understanding of their role in the community;
- The Agency is thorough in their operations and their experience shows throughout the assessment;
- The agency's evidence of compliance demonstrates strong attention to fiscal responsibility and is very transparent to the general public;
- Good direction from City management to Department leaders and front line staff;
- Good communication overall as demonstrated by communication with the public on

- initiatives, good communication with staff, and an impressive orientation process; and
- Well thought out policies and plans including: Parks Master Plan, Strategic Plan, Community Relations Plan, Marketing Plan, Recreation Program Plan, Urban Forestry Master Plan, Downtown Arts, Culture and Events Plan, and the Emergency Management Plan.

### AGENCY PREPAREDNESS

The visitation team assessed the preparedness of the agency in conducting the accreditation process (i.e., document accuracy and completeness, staff awareness, file system organization):

The Plano Parks and Recreation Department was very well prepared for the visit. We found the self-assessment to be complete and thorough. The software used to share files, Knowledgeowl, was easy to navigate and Plano staff had the documents well organized and easy to follow. Additionally, staff within the department, as well as leaders from the organization were all aware of the Accreditation process and that we were here to evaluate the materials.

### STANDARDS

- The visitation team identified the following standard(s) as unmet:
    - 0
  - **Provide clarification for all unmet fundamental standards ★ :**
    - N/A
  - Number of standards **met**: 151
  - Number of fundamental standards **not met**: 0
  - Number of non-fundamental standards **not met**: 0
- Total must equal 151*

### OTHER CONCERNS RELATED TO MAINTAINING ACCREDITATION

The visitation team identified the following item(s) as areas of general concern related to the agency's ability to maintain accreditation:

No weaknesses identified. There were a few areas we wanted to point out - one minor area for improvement and two areas important for continued success.

#### *For improvement:*

For the recruitment process, the standard is looking for ways that the Agency is doing to recruit employees into their agency. While there was documentation to show recruitment by posting on the City website, there was no other process. This could be improved for next time to ensure that there is a process in place that looks at how the Agency recruits new employees via posting to NRPA, job fairs, social media campaigns, etc.

#### *For continued success:*

At the same time, it is notable that many of the staff here have been here for a long time (20-35+ years) and are either at or nearing retirement eligibility within the next 5-10 years. In general

conversations we talked about how the Department develops staff and promotes from within regularly. We would note that staff development needs to remain a high priority focus area in order to prepare the younger staff to be ready as the more experienced staff members retire.

Currently, Plano has a strong process and funding mechanism in place to help with maintenance and replacement costs – especially for larger expense items. This replacement fund has enabled Plano Parks and Recreation keep their parks, facilities, and infrastructure maintained at a level that meets the expectations of the community. As the system and facilities age, maintenance issues will continue to increase. Keeping this process in place and properly funded is important to the future condition of the parks, recreation facilities, and infrastructure. We have seen other communities without a similar forward thinking process and funding mechanism struggle to find a way to maintain their system and as a result see a decline in the quality of their parks, facilities, and infrastructure.

**City of Plano  
Parks and Recreation Planning Board  
April 2, 2019 Meeting**

**Agenda Item 4**

*Legacy Drive Park Site Update*

**Summary of Item**

Renee Jordan, Park Planning Manager, will provide an update on the Legacy Drive Park site.

**Action Requested**

None

**Staff Resource**

Renee Jordan

**Time Allotted**

10 minutes (8:05 – 8:15 p.m.)

**City of Plano  
Parks and Recreation Planning Board  
April 2, 2019 Meeting**

**Agenda Item 5**

*2019 Bond Program Review*

**Summary of Item**

Renee Jordan, Park Planning Manager, will provide information regarding the upcoming bond program.

**Action Requested**

None

**Staff Resource**

Renee Jordan

**Time Allotted**

10 minutes (8:15 – 8:25 p.m.)

**2019 BOND REFERENDUM PROJECTS**

**Final for February 11, 2019 Bond Referendum Resolution**

<b>Project</b>	<b>2019-20</b>	<b>2020-21</b>	<b>Total</b>
<b><u>Street Improvement Projects</u></b>			
Residential Street & Alley Replacement	5,375,000	6,000,000	11,375,000
Arterial Concrete Repair	3,625,000	3,750,000	7,375,000
<b>Total Street Maintenance Authority Needed</b>	<b>9,000,000</b>	<b>9,750,000</b>	<b>18,750,000</b>
<b><u>Park and Recreational Facilities Projects</u></b>			
Community Parks	2,790,000	3,100,000	5,890,000
O&M	-	7,500	7,500
Neighborhood Parks	2,450,000	1,300,000	3,750,000
Lighting Replacements	1,360,000	1,790,000	3,150,000
Park Restrooms	1,175,000	1,175,000	2,350,000
O&M	15,000	30,000	45,000
Trail Replacement	715,000	600,000	1,315,000
Tom Muehlenbeck Center Pump Room	935,000	-	935,000
Plano Aquatic Center Roof Replacement	500,000	-	500,000
<b>Total Park Authority Needed</b>	<b>9,925,000</b>	<b>7,965,000</b>	<b>17,890,000</b>
<b>Total O&amp;M</b>	<b>15,000</b>	<b>37,500</b>	<b>52,500</b>
<b><u>Existing Municipal Facilities Projects</u></b>			
Parkway Operations & Fleet Service Center Revitalization	2,000,000	3,800,000	5,800,000
Davis Library Roof Replacement & Weatherproofing	600,000	-	600,000
Harrington Library Roof Replacement	600,000	-	600,000
Fire Station 5 Building Revitalization	-	500,000	500,000
Animal Shelter Parking Expansion	275,000	-	275,000
Fire Station 2 Roof Replacement	250,000	-	250,000
<b>Total Facility Authority Needed</b>	<b>3,725,000</b>	<b>4,300,000</b>	<b>8,025,000</b>
<b>TOTAL PROJECTED AUTHORITY NEEDED</b>	<b>22,650,000</b>	<b>22,015,000</b>	<b>44,665,000</b>
<b>TOTAL O&amp;M NEEDED (Cumulative)</b>	<b>15,000</b>	<b>37,500</b>	<b>52,500</b>
<b>TOTAL CAPITAL MAINTENANCE FUNDING IMPACT</b>	<b>474,583</b>	<b>456,500</b>	<b>931,083</b>

## 2019 BOND REFERENDUM PROJECT DESCRIPTIONS

### **STREET IMPROVEMENTS PROJECTS**

#### ***Residential Street & Alley Replacement - \$11,375,000***

Pavement repairs on streets, alleys and sidewalks within residential neighborhoods.

#### ***Arterial Concrete Repair - \$7,375,000***

Paving repairs along major thoroughfares in Plano.

### **PARKS AND RECREATIONAL FACILITIES PROJECTS**

#### ***Community Parks - \$5,890,000***

Community park renovations at Old Shepard Place Park, Willowcreek Park and Russell Creek Park may include new playground equipment, shade shelter replacement, accessibility improvements, and restroom, lighting and irrigation replacements within the available funding.

#### ***Neighborhood Parks - \$3,750,000***

Neighborhood park renovations at Evans Park, Glen Meadows Park and Caddo Park may include new playground equipment, shade shelter replacement, accessibility improvements, and lighting and irrigation replacements within the available funding.

#### ***Lighting Replacements - \$3,150,000***

Replacement of athletic field lighting at Cheyenne Park and High Point Park North within the available funding.

#### ***Park Restrooms - \$2,350,000***

Design and construct replacement restrooms at Bob Woodruff Park and Schell Park within the available funding.

#### ***Trail Replacements - \$1,315,000***

Trail replacements along Chisholm Trail and Hoblitzelle Park trail within the available funding.

#### ***Tom Muehlenbeck Center Pump Room - \$935,000***

Renovation of the Tom Muehlenbeck Recreation Center pump room within the available funding.

#### ***Plano Aquatic Center Roof Replacement - \$500,000***

Roof replacement at the indoor aquatic facility located at 2301 Westside Drive.

### **EXISTING MUNICIPAL FACILITIES PROJECTS**

#### ***Parkway Operations & Fleet Service Center Revitalization - \$5,800,000***

Renovation of facilities at the Parkway Service Center used by Plano Public Works and Health Departments, including the facility used to repair and maintain city vehicles at 4120 West Plano Parkway.

***Davis Library Roof Replacement & Weatherproofing - \$600,000***

Roof replacement and exterior weatherproofing at the Plano Public Library Branch located at 7501-B Independence Parkway.

***Harrington Library Roof Replacement - \$600,000***

Roof replacement at the Plano Public Library Branch located at 1501 18<sup>th</sup> Street.

***Fire Station 5 Building Revitalization - \$500,000***

Restroom remodel, carpet replacement, ceiling tile replacement & patio cover replacement at the fire station located at 5115 West Park Boulevard.

***Animal Shelter Parking Expansion - \$275,000***

Additional off street parking at the animal shelter located at 4028 W. Plano Parkway.

***Fire Station 2 Roof Replacement - \$250,000***

Roof replacement of the fire station located at 2630 West 15<sup>th</sup> Street.

**City of Plano  
Parks and Recreation Planning Board  
April 2, 2019 Meeting**

***Agenda Item 6***

***Preliminary FY 2019-20 Community Investment  
Program Budget***

**Summary of Item**

Renee Jordan, Park Planning Manager, will present an overview of the FY 2019-20 Community Investment Program.

**Action Requested**

No action, other than your input, is requested at this time. This item will be placed on the agenda for the Board's May meeting for formal consideration.

**Staff Resource**

Renee Jordan

**Time Allotted**

25 minutes (8:25 – 8:50 p.m.)

**Preliminary FY 2019-20 Community Investment Program Budget  
3/28/2019**

**2019-2020 Park and Recreation CIP Budget**

Recreation Center CIP \$2,435,000

**17 Oak Point Recreation Center Pools - \$1,000,000 (Total Bond \$10,000,000)**

Addition of large outdoor pool area with a focus on recreational amenities at Oak Point Recreation Center. Development of construction plan set.

**19 Plano Aquatic Center Roof - \$500,000 (Total Bond \$500,000)**

Roof replacement at Plano Aquatic Center.

**19 Tom Muehlenbeck Pump Room - \$935,000 (Total Bond \$935,000)**

Renovation of Tom Muehlenbeck Pump Room equipment.

# **Preliminary FY 2019-20 Community Investment Program Budget 3/28/2019**

## **2019-2020 Park and Recreation CIP Budget**

Park Improvement Projects \$22,142,500

### **17 Artificial Turf Fields \$1,000,000 (Total Bond \$8,000,000)**

Design construction plans for two Artificial Sports Turf Fields at Russell Creek Park (19-20).

### **17 Athletic Field Improvements \$900,000 (Total Bond \$2,500,000)**

Typical projects include the addition of athletic field lighting on previously unlighted fields, additional fencing, new irrigation systems, additional spectator fabric shade structures.

### **17 Carpenter Park Renovation II \$5,500,000 (Total Bond \$12,000,000)**

Project in progress and cash flowed between 18-19 and 19-20. Complete renovation and major improvements to Carpenter Park north of the drainage channel to include improvements for league play and tournaments. Work includes drainage improvements, new lighting, new irrigation system, irrigation well, irrigation ponds, new larger playgrounds, new larger restrooms designed to be open year-round, additional parking, fencing, trail connections and trees.

### **17 Harrington Park \$500,000 (Total Bond \$3,500,000)**

Expansion of Harrington Park to include a trail on the west side of the creek, a pedestrian bridge connecting the east and west sides of the park, replacement of existing asphalt parking lot with new reconfigured parking, new irrigation system, new restrooms, pavilion and playground improvements.

### **17 High Point Park Maintenance Facility \$2,900,000 (Total Bond \$6,500,000)**

Complete replacement of the existing maintenance facility in Jack Carter Park with a new facility at High Point Park. The existing facility is within the 100 year flood plain, is over 30 years old and is located in conflict with school children's route to school. The existing facility is no longer meeting staff needs for office space and equipment storage. The new facility will be built in a new location out of the flood plain and away from residential development.

### **17 Park Improvements \$1,250,000 (Total Bond \$5,000,000)**

Continued development of parks throughout the city to include sidewalks, trails, trees, playground expansions, lighting, benches, restrooms, picnic areas and other related park improvements. This includes funding to respond to public request or to respond to needs that are unforeseen at this time as well as master planning future parks and facilities. 19-20 includes funding to make improvement to Stoney Hollow Park and

master planning at the Moore Park Site, South Central Community Park Site, and the Legacy Drive Park site.

**17 Recreational Trails \$1,250,000 (Total Bond \$5,000,000)**

Continued development of the recreational trail system throughout the City in accordance with the Parks Master Plan and Bicycle Transportation Plan. 19-20 funding includes trail connections along Legacy Trail.

**17 Rowlett Creek Greenbelt Phase 1 (Los Rios) \$2,600,000 (Total Bond \$3,000,000)**

19-20 funding will fund construction plan sets for the conversion of the existing golf course to park improvements. Possible site improvements may include pavilions, restrooms, trails, and other recreational amenities.

**19 Community Parks \$1,175,000 (Total Bond \$2,350,000)**

Community park renovations at Old Shepard Place Park (20-21), Willowcreek Park (19-20) and Russell Creek Park (20-21).

**19 Lighting Replacements \$1,360,000 (Total Bond \$3,150,000)**

Replacement of athletic field lighting at Cheyenne Park (19-20) and High Point Park (20-21).

**19 Neighborhood Parks \$1,875,000 (Total Bond \$3,750,000)**

Neighborhood park renovations at Evans Park (19-20), Glen Meadows Park (20-21) and Caddo Park (20-21).

**19 Restrooms \$ 1,175,000 (Total Bond \$2,350,000)**

Design and construct replacement restrooms at Bob Woodruff Park (19-20) and Schell Park (20-21).

**19 Trail Replacements \$657,500 (Total Bond \$1,315,000)**

Trail replacements along Chisholm Trail (19-20) and Hoblitzelle Park (20-21) trail.

# **Preliminary FY 2019-20 Community Investment Program Budget 3/28/2019**

## **2018-2019 Park and Recreation CIP Budget**

Park Capital Maintenance Fund \$8,070,000

### **Art Facilities Equipment \$500,000**

Replacement of arts facilities equipment such as lighting, hardware and soft goods. 19-20 funding will include, a replacement canopy at the Amphitheater, and a Steinway major maintenance.

### **Athletic Field Renovations \$650,000**

General renovation and replacements at athletic fields. 19-20 funding is for infield leveling and MasterTurf conditioning at Heritage Yards fields 1-5, Archgate Park fields 6-7, fraise leveling at Cheyenne Park and Old Shepard Place and paint, fence, scoreboard, restroom and concessions renovations at the Youth Ballpark.

### **Community Park Renovations \$100,000**

Replacements at community parks throughout the City as needed.

### **Irrigation Renovations \$350,000**

Irrigation renovations at parks throughout the City.

### **Irrigation Technology & Mechanical \$415,000**

Replacement of irrigation controllers, pump systems, master valves, and backflow devices across the park system that have reached the end of their useful lives as situations arise. There are 427 irrigation systems across 1,677 acres in the City.

### **Lighting Replacements \$50,000**

Replacement of light poles and lighting systems in parks throughout the City as needed.

### **Living Screen Replacements \$350,000**

Replacement of right-of-way screening hedges adjacent to major thoroughfares in locations throughout the City. 19-20 funding includes Alma Road

### **Median Renovations \$425,000**

General repairs and renovation of medians throughout the city including tree replacements, turf replacements, leveling of utility boxes and repairs to City entry features. 19-20 includes funding to implement improvements along sections of Communications, Legacy and K Avenue.

### **Neighborhood Park Renovations \$100,000**

Replacements at neighborhood parks throughout the City.

**Park & Facility Signage Replacement \$15,000**

Repair and replacement of signs at parks, recreation and arts facilities.

**Park Restoration \$550,000**

Includes cleanup of illegal dumping on park land as needed, removal of structures on park land, restoration of areas disturbed by drainage and erosion problems. 19-20 includes funding for turf rehab at Haggard Park and Jack Carter Dog Park

**Park Structures & Equipment \$450,000**

Repair and replace park structures and equipment including pavilion repairs, park lighting and electrical replacements, picnic table replacements, utility repairs, trash receptacles, equipment replacements and fence replacements as the need arises.

**Plano Event Center Enhancements \$1,540,000**

Renovations of the parking lot and exterior grounds to include site-wide landscape and irrigation renovations. 18-19 pushes forward funding for the Courtyard improvements and includes funding to design a kitchen renovation.

**Playground Replacement \$400,000**

Replacement of aging playground equipment and surfacing to meet ADA requirements as the need arises.

**Pool Equipment \$300,000**

Replacement of pumps, filters, pool plaster slides and other recreational features at pools as the need arises.

**Public Building Landscape Renovations \$725,000**

Replace landscape beds, shrubs, trees, irrigation systems and associated improvements at public buildings. 19-20 funding includes Fire Stations 9 & 10, Tom Muehlenbeck Recreation Center, Haggard Library and the Police and Court building.

**Recreation Facility Replacements \$100,000**

Replacement of recreation facility equipment and features that have been damaged or reached the end of their useful life as the need arises.

**Restroom Renovations \$50,000**

Replacement of fixtures, doors, roofing and at various restrooms throughout the park system as needed. There are 43 restrooms in the park system with 11 restrooms over twenty five years old.

**Silt Removal \$650,000**

On-going silt removal at trail underpasses within creek channels and at park ponds at various locations. The park system has 7 ponds outside of the floodplain system that cover nearly 19 surface acres that build up with silt from drainage that require removal to keep ponds level, aerifier and fountains clear, and algae down for the benefit of

aquatic life and to preserve water quality. 19-20 funding is for silt removal and pond maintenance as needed and Archgate Pond.

**Trail Repairs \$200,000**

Trail repairs throughout the park system. The trail system has 82 miles of trail; of these, 27 miles are 28 years or older. The life span of concrete trail is approximately 35 years.

**Tree Replacements \$100,000**

Replacement of trees on City property throughout the City as the need arises. The Parks department manages approximately 28,000 public trees.

**Preliminary FY 2019-20 Community Investment Program Budget  
3/28/2019**

**2018-2019 Park and Recreation CIP Budget**

Park Fee Program \$373,484

**Cottonwood Creek Greenbelt South – Area 1 \$168,000**

Construction of trail between Park Boulevard and the Stoney Hollow neighborhood.

**Hoblitzelle Trail Connection – Area 4 \$205,484**

Construction of trail on the east side of the creek providing a connection to the Hedgcoxe pedestrian underpass to Allen.

**City of Plano  
Parks and Recreation Planning Board  
April 2, 2019 Meeting**

**Agenda Item 7**

*Items for Future Agendas*

**Summary of Item**

Identify items for future agenda items.

**Action Requested**

Discussion

**Resource**

Board Members

**Time Allotted**

5 minutes (8:50 – 8:55 p.m.)

**CITY OF PLANO  
PARKS AND RECREATION PLANNING BOARD**

**For Your Information**

# **2018 Plano 55+ Survey**

## **Final Report**

**Prepared by:**

**City of Plano  
Senior Advisory Board  
Research & Surveys Subcommittee  
(Paul Gerber, Katherine Goodwin)  
Plano Parks & Recreation  
(Susie Hergenrader)**

**December 2018**

# Executive Summary

## **Background and Methodology**

The purpose of the Senior Advisory Board is to keep the City Council informed about areas/issues that are important to the senior community. This is being accomplished through three Board subcommittees: Communications, Organization Connectivity, and Research and Surveys. The Research and Surveys subcommittee conducted its first 55+ survey in October 2016, and the results were presented to the City Council in 2017. Recommendations from the survey brought about increased focus on communications by the city resulting in enhancements to the City of Plano website, and the development of the online monthly *SAGE* publication. The survey also provided insight into other areas that are most important to seniors. The intent is to conduct the survey every two years.

The 2018 survey was conducted using both printed and online versions. Printed copies were distributed to each of the city's Park and Recreation centers, the Public Libraries, and several organizations throughout Plano. Online survey links were communicated via the City of Plano website, Plano Marketing News, the Senior Recreation Center website, and the *Nextdoor* social media website. *Survey Monkey* software was used to conduct the online survey, and generate the survey raw results and cross-tabulations. The survey remained active, and results were collected during September and October 2018.

Based on the 2016 American Community Survey's estimated Plano 55+ population of 66,985, and a total of 1,987 responses to the 2018 Plano 55+ Survey, the results are statistically representative of the Plano senior population at the 95% confidence level, with a margin of error of  $\pm 2.17$ . Please note that not all respondents answered all questions, and that not all the ethnic and age groups are equally represented. Consequently, the statistical reliability of the results will be stronger for some demographic classifications than others.

## **Highlights of Survey Results**

### **Greatest concerns of Plano 55+ residents**

The greatest concerns of Plano residents 55+ in 2018, based on survey results:

- (1) Staying healthy
- (2) Traffic in Plano
- (3) Home maintenance
- (4) Having access to affordable healthcare
- (5) Having access to important information

Rising property taxes was the most frequent write-in concern.

In 2016 the greatest concerns were:

- (1) Staying healthy
- (2) Having access to important information
- (3) Having access to affordable healthcare
- (4) Keeping up with technology
- (5) Remaining in their home.

Property taxes were also the most frequent write-in concern in 2016.

### **What could Plano do better for 55+ residents**

The most frequent responses to this write-in question were:

- (1) More outreach/communication regarding services offered, including new residents' welcome packets
- (2) Provide regular in-print communications/newsletter (*SAGE*) mail preferred, possibly email or texting
- (3) Provide housing assistance/affordable housing for seniors, apartments and smaller single-family home communities
- (4) Provide transportation/rides to recreation centers and other city services
- (5) Reduce rising property taxes
- (6) Offer more events/programs such as fraud/cybercrime, health screening, outdoor activities, wellness, quilting/sewing, music, art, rehab, runs/rallies, healthcare options, field day/trips
- (7) Offer reduced or free Recreation Center memberships for 65+ and lower costs for classes/events
- (8) Encourage more senior discounts and encourage businesses to participate in discount programs
- (9) Expand hours/events at Senior Center to after 6:00pm and weekends. Offer dinners.

### **Current areas of interest in receiving assistance**

There was virtually no change between 2016 and 2018 in the areas in which respondents would be most interested in receiving assistance. In order of greatest interest were:

- (1) Learning about activities and services (38%)
- (2) Finding a reliable and trustworthy contractor to do home repairs (28%)
- (3) Ongoing home and property maintenance (21%)
- (4) Property tax requirements (18%)
- (5) Legal assistance (14%).

Receiving assistance with Medicare and Medicaid programs and finding out who to contact about city services were also notable areas of importance to survey respondents based on write-in comments.

### **Someone to count on for assistance**

Ten percent of the respondents said they had no family or friends they could count on for assistance if needed. This is down from 11.5% in 2016. However, given the size of the 55+ population, this represents roughly 6,700 individuals who currently have no one they can count on for assistance. This would appear to be fertile ground for further communication about available resources.

### **Overall Plano rating for addressing 55+ Needs**

In 2018 almost 39% of the survey respondents rated Plano Excellent or Good in addressing the needs of individuals 55+. This compares to 42% in 2016. However, in the 2018 survey, respondents had the added option of answering "Unsure," which 28.9% of them did, making it difficult to accurately compare the results with the 2016 survey. Of note, however, was that in 2018 only 9% rated the city "Below Average" or "Poor," as compared to 15% in 2016.

### **Awareness of social and recreational activities**

Awareness of social and recreational activities in Plano improved by 10% over 2016 with about 75% of respondents being very much or somewhat aware of these activities. Females were slightly more aware of the activities than males.

### **Awareness of services (social, healthcare, legal, etc.)**

Only 41% of the survey respondents are “very much or somewhat aware” of the listed services available to the 55+ Plano population. This is an improvement from 36% in 2016, but indicates that over 59% are unaware of these services. So, while there was some improvement in awareness, broader communication should be considered about these services many of which are offered through the Wellness Center for Older Adults.

### **Sources for learning about activities and services**

In 2018 more than 57% of the survey respondents said they learn about the activities and services available to them through *Nextdoor*, an online neighborhood social media network.

The number one source in 2016, Family members and friends, dropped to seventh place in 2018 representing 20% of the respondents, primarily non-Caucasian ethnic groups.

*Community Impact Magazine* that ranked second in 2016 also came in second in 2018. *Plano Profile* came in third in 2018, and was only a write-in choice in 2016. The City of Plano website ranked fourth after being third in 2016.

### **Getting an answer about activities and services**

More than 73% of the respondents find it “very or somewhat easy” to get an answer if they have a question about Plano’s activities and services, up slightly from 71% in 2016. Twenty-seven percent, however, find it difficult with the greatest difficulty being expressed by the Asian respondents.

### **Ease of using the Plano website**

More than 77% of the respondents find the city of Plano website easy to use, up from 76% in 2016. However, 23% do not find it easy. Written comments strongly indicated the need for improved ease/reduced complexity in website navigation.

### **Awareness of Senior Citizens Advisory Board**

Awareness of the Plano Senior Advisory Board increased from 14.5% in 2016 to 16.5% in 2018. The Board is, however, largely unknown by most, and needs further promotion.

### **Awareness of the Wellness Center for Older Adults**

Almost 58% of the 55+ Plano population said they were unaware of the Wellness Center for Older Adults, a slight improvement from 60% in 2016. A total of 7.4% said that they had used the Wellness Center. Therefore, since the Wellness Center will have greater exposure in the newly renovated Sam Johnson Recreation Center, it’s programs and services should be more broadly promoted given their organization’s alignment with 55+ needs.

### **Frequency of visiting the Plano Senior Recreation Center**

The Plano Senior Recreation Center is used on average during a month by about 9% of the senior population. Seventy-six percent have never used the Center.

The top reasons for not using the Center include:

- (1) Did not know about the Center or its location
- (2) No need/or interest
- (3) Use a recreation center closer to home/too far away/location
- (4) Not aware of what is offered at the Center

Many who do not visit the Senior Recreation Center say it is because of the distance from where they live or because they don’t know what’s offered. Although the offerings are broadly communicated, new approaches may be necessary.

### **Frequency of visiting a recreation center other than the Senior Center**

About 20% of the survey respondents said they visit a Plano recreation center other than the Plano Senior Recreation Center during a given month, up from 18% two years ago. Almost 55% never visit another Plano recreation center. This is a significant improvement over 2016 where 65% said that they never visited another recreation center.

**Plans to visit the newly renovated Sam Johnson Center** – Approximately two-thirds of the survey respondents said that they plan to visit the newly renovated center when it re-opens.

## **Observations and Recommendations**

- **Health and Healthcare** - While staying healthy and having access to affordable healthcare are very important to the 55+ Plano population, communication, both online and print, about these topics remains a major area of importance. This has not changed since the 2016 survey.
- **Home and Property Maintenance** - Being able to find reliable and trustworthy contractors to do home repairs continues to rank high on the importance scale. Perhaps there are ways that the city can help assist in these areas.
- **Traffic** - Traffic surfaced as a major concern in the 2018 survey. This may have had an impact on overall sentiment. More communication about causes and actions being taken should be considered.
- **Housing and Property Taxes** - Assistance with (affordable) housing and rising property taxes remain important concerns. Communication about these topics should be enhanced and increased, and the Collin County Central Appraisal District should be utilized to support these efforts as they are willing to help.
- **Transportation** – While the overwhelming majority of survey respondents drive themselves, transportation to recreation centers and other city services was listed as the fourth most important area in which assistance was needed. More information about new/available services is needed.
- **Senior and Wellness Center Awareness** - Lack of awareness about the offerings at the Senior Center and Wellness Center for Older Adults needs further attention and, with the reopening of the new Sam Johnson Recreation Center in early 2019, a significant opportunity exists to educate the community.
- **Senior Center Hours & Programming** - A significant number of individuals in the 55-65 age group who are still working are unable to use the senior recreation center because of its limited hours of operation, nor the general population recreation centers due to limited senior programming in the evening. If it is important to attract this demographic to the centers, more flexible options should be considered as well as programming of interest to this younger senior age group.
- **Communications** - While communication to the 55+ community has improved significantly since 2016, efforts must continue to enhance the Plano website, including its navigation features, and the consideration of a hard-copy publication for distribution to this growing segment of the population.

- **Individual Assistance** - Given the number of individuals who say they have no family or friends they can count on if they need assistance, more communication is needed on the resources available within the community.
- **City Resources** - It is recommended that the city continue its efforts to provide the resources necessary to answer any question a senior might have about city programs or services.

# CALENDAR

## PLANO PARKS AND RECREATION DEPARTMENT

### April

- 1-2 PISD Children's Chorale at Courtyard
- 4\* Hoblitzelle East Outreach, Meeting 3 (Final) - OPPNRC, 6:30 p.m.
- 4 Courtyard Texas Music Series presents Monte Montgomery
- 5 Plano ISD IB World School Art, Theater and dance Showcase at Courtyard
- 6 TEDX Plano: Pivot at Courtyard
- 6 Community Garage Sale at Oak Point Recreation Center
- 6 Downtown Session: Jazz with Karyna Micaela at McCall Plaza
- 7 Golden Autumn Dance Group Performance at Courtyard
- 11 HDPA's Art and Wine Walk at McCall Plaza
- 12 Vines HS Orchestra Pops at the Plaza at McCall Plaza 10:30a
- 12 Friday Night Trivia at the Plaza: Sporcle Live at McCall
- 13 Easter Egg Hound Hunt at Oak Point Park and Nature Preserve
- 13 Dallas Vision Walk at the Amphitheater
- 13 Alliance Music Academy Recitals at the Cox Playhouse
- 13 Downtown Sessions: Jazz with Hale Baskin and Her Jazz Addiction at McCall
- 14 Art Expo at Carpenter Park Recreation Center
- 16-17 Happy Feet Recital at Courtyard
- 18 Alina Kiryayeva Concert at Courtyard
- 19 The Outpour Christian Church Worship Service at Courtyard
- 19 Karaoke Night at McCall Plaza
- 20 Aquatic Easter Egg Hunt at the Plano Aquatic Center
- 20 Black America Co-Ed Pageant at Courtyard
- 20 Paws on the Plaza: Socialization and Pet First Aid 10a at McCall
- 20 Downtown Sessions: Jazz with Thaddeus Ford at McCall
- 21 The Outpour Christian Church Worship Service at Courtyard
- 21 Nrutyashala Dance Recital at Courtyard
- 22 Distinguished Leadership awards presented by the Plano Chamber of Commerce at Courtyard
- 23-24 PISD Choir UIL competition at Courtyard and Cox Playhouse
- 25 PISD State of the Schools at Courtyard
- 25 Water Safety Fair at Carpenter Park Recreation Center
- 26-27 Men of Note Concert at Courtyard
- 27 Plano Half Marathon at the Amphitheater
- 27-28 HDPA's ArtFest in Downtown Plano and McCall Plaza
- 28 The Outpour Christian Church Worship Service at Courtyard
- 28 Schlaffer School Recital at Courtyard
- 29-May 1<sup>st</sup> PISD Orchestra UIL Competition at Courtyard and Cox Playhouse

### May

- 2 Courtyard Texas Music Series presents Kevin Russell Trio
- 4 Downtown Sessions: Americana with Michael Prysock at McCall
- 5 Salt the Rim Festival at McCall Plaza
- 10 Trivia at McCall: Beatles edition at McCall Plaza
- 11 Beatles Tribute Night at Amphitheater

Note –Also, Plano Conservancy holds a free Story Time with Eugene Mouse on Fridays at 10:30 am at the Interurban Museum. Anthem Church holds services at Courtyard every Sunday morning.

\* - Public meetings