

CITY OF PLANO
PARKS AND RECREATION PLANNING BOARD
NOTICE OF MEETING

Notice is hereby given that the Parks and Recreation Planning Board will meet at 5:30 p.m. on Tuesday, November 5, 2019, at the Oak Point Park Nature and Retreat Center, 5901 Los Rios Blvd., Plano, Texas, for a work session to receive training; and convene into a regular session at 6:30 p.m. in compliance with Chapter 551, Government Code, V.T.C.A., the Open Meetings Act, to consider the following:

Regular Session

Call to Order and Pledge of Allegiance

Mission Statement

The mission of the Plano Parks and Recreation Planning Board is to provide visionary planning resulting in an outstanding parks and recreation system that positively impacts the quality of life in the Plano community.

Public Comment

The Parks and Recreation Planning Board will hear comments of public interest, but any discussion shall be limited to placing the item on a future agenda, if appropriate, or responding with factual or policy information. Remarks are limited to three minutes per speaker.

1. Approval of Minutes from October 1, 2019 Parks and Recreation Planning Board Meeting
2. Staff and Board Reports
 - a. Recreation Division Update
 - b. Special Events Update
 - c. Park Improvement Projects
 - d. Parks Division Update
3. Parks and Recreation Planning Board Duties and Responsibilities

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4. Bond Program Development Overview
5. 2021 Bond Program Review – Arts, Cultural, and Heritage Division Projects
6. Items for Future Agendas
7. Adjournment

Council Liaisons: Council Members Maria Tu and Shelby Williams

The Oak Point Park Nature and Retreat Center is wheelchair accessible. A sloped curb entry is available at the north side of the building and special parking is also available. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time. These services can be secured by calling the Parks and Recreation Department's Administrative Coordinator at 972-941-7250.

City of Plano
Parks and Recreation Planning Board
November 5, 2019 Meeting

Agenda Item 1

*Approval of Minutes from October 1, 2019 Parks and
Recreation Planning Board Meeting*

Summary of Item

The minutes from the October 1, 2019 meeting are included in your packet for your review and approval.

Action Requested

Approval

Staff Resource

Susan Berger

Time Allotted

5 minutes (6:30 – 6:35 p.m.)

**Parks and Recreation Planning Board
Regular Session
October 1, 2019**

BOARD MEMBERS PRESENT

Doug Shockey, Chair
Donna de Chabert
Scott Goebel
Gail Marks
Cyndi Rushin

BOARD MEMBERS PRESENT

Donna Parrish

STAFF MEMBERS PRESENT

Robin Reeves, Director, Parks and Recreation
Ron Smith, Assistant Director, Parks and Recreation
Renee Jordan, Park Planning Manager
Susie Hergenrader, Recreation Services Manager
Michelle D'Andrea, Deputy City Attorney
Victor Flores, Assistant City Attorney

Doug Shockey, Parks and Recreation Planning Board Chair, called the meeting to order at 6:05 p.m., Tuesday, October 1, 2019 at the Oak Point Park Nature and Retreat Center, 5901 Los Rios Blvd., Plano, Texas. A quorum was present. Chairperson Shockey then stated that the Board would hold a closed meeting to discuss Legal Advice pursuant to Section 551.071, of the Texas Government Code, for which a certified agenda will be kept for a period of two years as required.

Chairperson Shockey reconvened the meeting back into regular session at 6:45 p.m.

Chairperson Shockey led the Pledge of Allegiance.

Steve Lavine, President, Avignon Homeowners Association, spoke to the board regarding the request for a refund from the park fee program.

A motion to approve the minutes from the August 13, 2019 meeting was made by Gail Marks, seconded by Donna de Chabert, and approved 5-0.

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Renee Jordan, Park Planning Manager, introduced R.J. Muraski, Assistant Deputy-Planning, North Texas Municipal Water District (NTMWD). Mr. Muraski presented information regarding improvements needed on park land on Ridgeview Ranch Golf Course to service the adjacent Ridgeview Pump Station. These improvements are needed to provide needed capacity for the plant. The proposed infrastructure and easements are to memorialize both new and existing infrastructure. The proposed expansion has the least overall impact to the golf course and the public; there is no alternative to this project. Renee reported that this item will proceed to a Chapter 26 hearing at the October 14, 2019 City Council meeting. A motion to approve the request was made by Gail Marks, seconded by Donna de Chabert; and approved 5-0.

Ron Smith, Assistant Director, Parks and Recreation, reported Plano Sports Authority is requesting permission from the City to expand the footprint of the PSA2 building at Enfield Park. Staff recommends that the City proceeds with a revised lease agreement with City Council approval. After discussion, a motion to approve the request with the caveat that the shade area be preserved or relocated was made by Donna de Chabert, seconded by Gail Marks; and approved 5-0.

Renee Jordan spoke about the Park Fee program. She reported that City Council directed staff to expand the existing park fee service areas to cover the entire City and directed all fees are to be collected from all future residential developments. A proposed park fee map was developed and will be presented to Council for approval. A council member also presented the idea that fees could be based on individual property values. The current ordinance is not amendable to incorporate that request. Council recommended not changing the ordinance. The structure of the program will be re-evaluated during the review of the 2022-23 Park Fee and Master Plans.

Susie Hergenrader, Recreation Services Manager, provided a list of staff recommendations for the 2021 Bond Program. The Tom Muehlenbeck Recreation Center opened in 2007 and renovations are needed at that facility. Also proposed is an additional Adult 50+ recreation center on the north or west side of the City. Several surveys indicate the desire for an additional recreation center geared for older adults. The City falls below the national and regional averages for senior recreation centers. During the development of the master plan, respondents identified the need for additional court space, lap lanes, and walking tracks. A suggestion was made by Gail Marks to offer programs targeting seniors during a certain time of day at one recreation center creating a targeted approach. Ms. Marks also indicated that adding a center will be a huge financial investment.

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Susie Hergenrader reported on Rec Fest 2020 that is part of the City's It's Time Texas community challenge. The program was developed to encourage healthier lifestyles. Carpenter Park Recreation Center will be the site of the event kickoff. The Division has been working with Village Health Partners and have developed a Park Prescriptions program. Daily and drop-in users may be required to set-up accounts so the Division can capture data regarding that user group. Participation numbers are lower, as compared to other centers, at Oak Point Recreation Center. Staff is gathering data in order to meet community needs. Susie reported the grand opening of the renovated Liberty Recreation Center is scheduled for October 26.

Renee Jordan shared results from the latest Bruce Glasscock Park public input meeting. She shared artist renderings and various shade structure options. Renee provided updates on numerous ongoing park projects.

Doug Shockey, Chairperson, thanked Donna de Chabert for her years of service to the Parks and Recreation Planning Board and presented her with appreciation plaque.

Nothing further was discussed. Chairperson Shockey adjourned the meeting at 9:20 p.m.

Doug Shockey, Chair

Date

City of Plano
Parks and Recreation Planning Board
November 5, 2019 Meeting

Agenda Item 2

Staff and Board Reports

Summary of Item

Staff and Board reports will be provided on the following:

- a. Recreation Division Update
- b. Special Events Update
- c. Park Improvement Projects
- d. Parks Division Update

Action Requested

None

Staff Resource

- a. Susie Hergenrader
- b. Michelle Hawkins
- c. Renee Jordan
- d. Ron Smith

Time Allotted

30 minutes (6:35 – 7:05 p.m.)

**City of Plano
Parks and Recreation Planning Board
November 5, 2019 Meeting**

Agenda Item 3

***Parks and Recreation Planning Board
Duties and Responsibilities***

Summary of Item

Robin Reeves, Director of Parks and Recreation, will lead a discussion regarding the board.

Action Requested

Discussion

Staff Resource

Robin Reeves

Time Allotted

10 minutes (7:05 – 7:15 p.m)

Parks and Recreation Planning Board

Mission Statement

The mission of the Plano Parks and Recreation Planning Board is to provide visionary planning resulting in an outstanding parks and recreation system that positively impacts the quality of life in the Plano community.

ARTICLE II. - PARKS AND RECREATION PLANNING BOARD²

Footnotes:

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Charter reference— Creation of boards and commissions, § 3.07(f).

State Law reference— Park board of trustees, Vernon's Ann. Civ. St., art. 6081g-1, § 1 et seq.; creation of offices, Vernon's Ann. Civ. St., art. 1175(1).

Sec. 15-21. - Generally.

- (a) The parks and recreation planning board shall consist of seven (7) members, including a chairperson, each of whom shall have one (1) vote. The qualifications of said board members shall comply with the provisions of Section 4.07 of the City Charter. Four (4) members are required to establish a quorum, and a simple majority vote of those present is required for official approval of all matters.
- (b) The members of the parks and recreation planning board shall be appointed by the city council. Board members shall serve without compensation.
- (c) The director of parks and recreation shall provide staff support to the board.

(Ord. No. 86-1-10, § II, 1-13-86; Ord. No. 92-4-51, § II, 4-27-92; Ord. No. 96-10-25, § I, 10-28-96; Ord. No. 98-5-21, § I, 5-26-98)

Sec. 15-22. - Officers.

A chairperson shall be appointed by the city council from the membership for a one-year term. The board shall also have a vice chairperson elected by its members for a one-year term.

(Ord. No. 86-1-10, § VI, 1-13-86; Ord. No. 92-4-51, § II, 4-27-92; Ord. No. 2012-6-4, § II, 6-11-12)

Sec. 15-23. - Meetings.

The board shall hold quarterly meetings and may meet more frequently as needed for the conduct of its business, and shall establish rules and regulations for the performance of its duties.

(Ord. No. 86-1-10, § VI, 1-13-86; Ord. No. 92-4-51, § II, 4-27-92; Ord. No. 2008-9-10, § I, 9-8-08)

Sec. 15-24. - Duties and responsibilities.

The parks and recreation planning board shall have the following duties and responsibilities:

- (1) Review and make recommendations regarding the acquisition of park land.
- (2) Periodically review and make recommendations regarding the park master plan.

- (3) Annually review and make recommendations regarding the parks and recreation capital improvement program.
- (4) Review and make recommendations regarding master plans for the development or improvement of parks and recreation facilities.
- (5) Analyze the long range parks and recreation facility needs of the community.
- (6) Make recommendations regarding parks and recreation board referenda to meet community needs for parks and recreation facilities.
- (7) Review and make recommendations regarding the establishment of or revisions to park facility user fees.
- (8) Periodically review the effectiveness of Article III—Athletic activities, and recommend changes to athletic policies to the city council at such times as deemed necessary.
- (9) Provide opportunities for citizen input regarding appropriate parks and recreation issues of major community importance.
- (10) Reserved.
- (11) Conduct special studies necessary to effectively plan for the future development of parks and recreation facilities.
- (12) Review and make recommendations regarding other appropriate long range planning issues of major community importance.

(Ord. No. 86-1-10, § VII, 1-13-86; Ord. No. 92-4-51, § II, 4-27-92; Ord. No. 2003-5-4, § II, 5-6-03; Ord. No. 2007-2-9, § I, 2-12-07; Ord. No. 2013-8-6, § I, 8-12-13)

Sec. 15-25. - Removal of members.

All members of the board are subject to removal in accordance with the city's current policy with regard to required attendance at city board, commission, and committee meetings. In addition, the members of the committee may be removed at any time by the city council with or without cause.

(Ord. No. 86-1-10, § IV, 1-13-86; Ord. No. 92-4-51, § II, 4-27-92)

Sec. 15-26. - Term of office of members.

The term of office for members of the parks and recreation planning board appointed on or after August 2003 shall be two (2) year terms. Terms will expire on October 31 of each year.

(Ord. No. 86-1-10, § III, 1-13-86; Ord. No. 92-4-51, § II, 4-27-92; Ord. No. 2005-4-28, § I, 4-25-05)

Secs. 15-27—15-50. - Reserved.

**City of Plano
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Agenda Item 4

Bond Program Development Overview

Summary of Item

Ron Smith, Assistant Director of Parks and Recreation, will present and overview of the City's bond program.

Action Requested

None

Staff Resource

Ron Smith

Time Allotted

15 minutes (7:15 – 7:30 p.m.)

**City of Plano
Parks and Recreation Planning Board
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Agenda Item 5

***2021 Bond Program Review – Arts, Cultural,
and Heritage Division Projects***

Summary of Item

Michelle Hawkins, Arts, Cultural and Heritage Manager, will review that division's projects being considered for the 2021 Bond program.

Action Requested

Discussion

Staff Resource

Michelle Hawkins

Time Allotted

20 minutes (7:30 – 7:50 p.m.)

**City of Plano
Parks and Recreation Planning Board
November 5, 2019 Meeting**

Agenda Item 6

Items for Future Agendas

Summary of Item

Identify items for future agenda items.

Action Requested

Discussion

Resource

Board Members

Time Allotted

5 minutes (7:50 – 7:55 p.m.)

**CITY OF PLANO
PARKS AND RECREATION PLANNING BOARD**

For Your Information

CALENDAR

PLANO PARKS AND RECREATION DEPARTMENT

November

- 4-10 Edge Dance presents Honk! Jr. at the Cox Playhouse
- 5 The Jennifer Fulwiler Naughty Corner tour at Courtyard Theater
- 6 The Mann Up Youth Summit at Courtyard Theater
- 7 Courtyard Texas Music Series: Zane Williams at Courtyard Theater
- 8-9 Urban Movement Festival: Master Class at Courtyard and Festival is at McCall Plaza
- 9 Dallas Odia Society presents Kumar Purnima 2019 at Courtyard Theater
- 11 Veteran's Day Salute, Sam Johnson Recreation Center, 8:30 am – 10:30 am
- 14 HDPa presents the Art & Wine Walk at McCall Plaza
- 15 Hip Hop Heels presents Emotions at the Cox Playhouse
- 16 NextGen 5K at the Amphitheater
- 16 PTSD and ME: A Journey Told through Poetry is at the Cox Playhouse
- 8-17 Plano Flags of Honor at Special Events Field outside the Amphitheater
- 8-18 Plano Children's Theater presents Matilda at Courtyard Theater
- 18 Courtyard Gallery Reception: Francois Cuny
- 18-23 McKinney Youth on Stage presents Really Rosie at the Cox Playhouse
- 18-24 The Ballet Foundation for the XXI Century presents The Nutcracker at Courtyard Theater
- 23-24 Plano Christmas Market, Carpenter Park Recreation Center
- 28 All Community Events present Plano Turkey Trot at the Special Events Field
- 30 Indian Culture Heritage Foundation present Violin Duo Recital at Courtyard Theater

December

- 1-8 Edge Dance presents Elf the Musical at Courtyard Theater
- 6 Dickens, Historic Downtown Plano Arts District, 5:00 – 9:30 pm., 7:00 pm Tree Lighting
- 7 Winter-Spring Class Registration
- 7 SayThat: Spoken Word with a Touch of Comedy is at the Cox Playhouse
- 8-15 Plano Children's Theater presents Scrooge: The Musical at Courtyard Theater
- 14 Breakfast with Santa, Carpenter Park Recreation Center, 9:00 am – 11:00 am
- 14 G-Shock Dance Force presents Shake Down at the Cox Playhouse
- 16-22 The Masters Music Company of Plano Inc. presents Hope in the Heartland at Courtyard Theater
- 23 Marvin Mathews Concert at Courtyard Theater

Note –Also, Plano Conservancy holds a free Story Time with Eugene Mouse on Fridays at 10:30 am at the Interurban Museum. Commission Church at Courtyard & Outpour Christian Church at Cox Playhouse hold services every Sunday morning.

* - Public meetings