

**CULTURAL AFFAIRS COMMISSION  
PLANO MUNICIPAL CENTER  
1520 K Avenue  
Training Room A  
Thursday, December 5, 2019 at 6:00 p.m.**



<b>Item NO.</b>	<b>EXPLANATION</b>
	<b>Notice</b> is hereby given that the <b>Cultural Affairs Commission</b> will meet in Regular Session in compliance with Chapter 551, Government Code, V.T.C.A, the Open Meeting Act, to consider the following:
<b>1</b>	Call to Order/Pledge of Allegiance
<b>2</b>	Approval of Minutes from the November 7, 2019 Cultural Affairs Commission Meeting
<b>3</b>	Comments of Public Interest – The Commission will hear comments of public interest relevant to the Cultural Affairs Commission, but any discussion shall be limited to placing the item on a future agenda if appropriate. (limit to five minutes per speaker/organization)
<b>4</b>	Reports from Grants Recipients (limit to 3 minutes per speaker/organization)
<b>5</b>	Reports from Commissioners on Events Attended
<b>6</b>	Nomination of Individuals for and Election of FY 2019-20 Cultural Affairs Commission Vice-Chair
<b>7</b>	Select 2019-20 Subcommittee & Discuss Items for Subcommittee Review
<b>8</b>	Items for Future Discussion/Action
<b>9</b>	Adjournment

**Council Liaisons:** Mayor Pro Tem Rick Smith and Council Member Maria Tu

Plano Municipal Center is wheelchair accessible: a sloped-curb entry and designated parking are available at the front entrance. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by calling the Commission Liaison at (972) 941-5154.

**CULTURAL AFFAIRS COMMISSION**  
**MEETING MINUTES**  
November 7, 2019

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**COMMISSIONERS PRESENT**

Courtney Hitt  
Chris Downs  
Rebecca Anderson  
Liane Tsai  
Misty Hoyt  
Fabian Gordon

**COMMISSIONERS ABSENT**

Tara Munjee

**COUNCIL & STAFF PRESENT**

Raini Layne, Sr. Budget Analyst & Cultural Affairs Commission Liaison

The Cultural Affairs Commission meeting was called to order by Chairperson Hitt at 6:00 p.m. Thursday, November 7, 2019.

Chairperson Hitt led the group in reciting the Pledge of Allegiance.

**APPROVAL OF MINUTES**

A motion to approve the minutes of the October 3, 2019 Cultural Affairs Commission Regular Meeting was made by Commissioner Downs and seconded by Commissioner Anderson. The motion passed 6-0.

**AGENDA ITEM NO. 3: COMMENTS OF PUBLIC INTEREST**

No comments of public interest were made.

**AGENDA ITEM NO. 4: PRESENTATION OF COMMISSIONER TRAINING PACKET DRAFT**

Chairperson Hitt went through the training packet draft with Commissioners and Staff Liaison Layne noted that the packet is a work in progress.

**AGENDA ITEM NO. 5: REPORTS FROM GRANT RECIPIENTS**

- Plano Balloon Festival – Jo Via reported on preparations for the 2020 event and on good attendance at the 2019 event.
- ArtCentre of Plano – Suzy Jones reported on the close of one show and opening of another.
- Plano Symphony Orchestra – Robert Reed reported on event participation which drew diverse crowds and which were community-focused; on receptions and awards certificates;

and on shows in December, noting it is a busy season.

- Chamberlain Performing Arts – Karen Davis reported on participation in the Plano Arts Coalition meeting; on the opening with Trudy Hale the following night; on Thanksgiving performances with students; collaboration with Dallas Asian American Youth Orchestra; benefit performances for the underserved; and on their 30-minute performances at the children’s hospital in Plano.
- Plano Community Band – Denise Guilbert reported on collaborations with the local choir, Plano school initiatives; and master’s classes with Karen Davis.
- Plano Metropolitan Ballet – Jennifer Denton – reported on the multi-organization collaborative with North Texas Performing Arts and on their Fairy Tale Ballet running through January.
- Plano International Festival – Graciela Katzer reported on Collaborations with Plano Arts Coalition, ArtCentre of Plano, Chamberlain Ballet, and Courtyard Theatre for 2019 and on planning for the 2020 event.
- Rover Dramawerks – Carol Rice reported on the opening of a comedy; reception the following night after the show; and on their upcoming play.
- Dallas Asian American Youth Orchestra – Nien Hsu reported on new programs at St. Andrews UMC and on collaborations with Chamberlain Ballet.
- North Texas Metroplex Children’s Choir – Anne Smith reported on rehearsals, auditions and the searching for an outdoor area at a hotel for performances.
- Plano Arts Coalition – Mike Mazur reported on collaborations with ArtCentre of Plano, Plano International Festival; and on January initiatives.
- Plano Children’s Theatre – Gabby Banzon reported on upcoming performances and on the inclusion of special needs students.

#### **AGENDA ITEM NO. 6: REPORTS FROM COMMISSIONERS ON EVENTS ATTENDED**

- Commissioner Hoyt reported on one event attended.
- Commissioner Tsai reported on her attendance at *The Addams Family* performed by North Texas Performing Arts Repertory Theatre; *Chemical Imbalance* by Rover Dramawerks; and *Rhapsody in Blue* by Plano Symphony Orchestra.
- Commissioner Downs reported on her attendance at *For Love of the Art* at ArtCentre of Plano and *State of the Arts* by Plano Arts Coalition.
- Chairperson Hitt reported on her attendance at the *Spooky Symphony* by Plano Symphony Orchestra; *State of the Arts – Yesterday, Today, & Tomorrow* by Plano Arts Coalition; *Discovery Frisco* at the Frisco Art Gallery; *Neighborhood Arts Collective – Gouache Workshop* and the *Art Walk* at ArtCentre of Plano; *Plano International Festival*; *Frisco Arts Orientation Lunch* at Bonnie Ruth’s in Frisco; and *Apparition Expedition: A Stroll Through Plano’s Paranormal Past*.

#### **AGENDA ITEM NO. 7: REPORT FROM STAFF LIAISON**

Staff Liaison Layne noted that either \$1.25m or \$1.5m For Major Arts Grants would be assessed during the Three-Year Forecasting to be submitted to City Council in early 2020; and contracts are currently under review and some may be returned with further action items.

#### **AGENDA ITEM NO. 8: REPORT FROM 2018-19 SUBCOMMITTEE**

Staff Liaison Layne noted that the training packet was the major accomplishment and that selection of the 2019-20 Subcommittee would occur at the December 5, 2019 meeting.

**AGENDA ITEM NO. 9: DISCUSSION OF AND POSSIBLE ACTION ON FY 2019-20 CULTURAL AFFAIRS COMMISSION LIAISON ASSIGNMENTS**

Chairperson Hitt asked Commissioners to notify her by noon on Tuesday, November 12, 2019 if they had any liaison preferences and Staff Liaison Layne would compile and distribute.

**AGENDA ITEM NO. 10: ITEMS FOR FUTURE DISCUSSION/ACTION**

There being no further discussion, a motion to adjourn at 6:54 p.m. was made by Commissioner Anderson and seconded by Commissioner Tsai. The motion passed 6-0.

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Cultural Affairs Chairperson