

**HERITAGE COMMISSION**  
**February 25, 2020**

**COMMISSIONERS PRESENT**

Harold Sickler, Chair  
Brian Bedingfield, Vice Chair  
Nancy Baldwin  
Jason Morgan  
Dub Spencer

**COMMISSIONERS ABSENT**

Brock Karahan  
Kendal Reed

**STAFF PRESENT**

Michelle D'Andrea, Deputy City Attorney  
Mike Bell, Comprehensive Planning Manager  
Steve Sims, Lead Planner  
Bhavesh Mittal, Heritage Preservation Officer  
Karen Suiter, Sr. Administrative Assistant

**PRELIMINARY OPEN MEETING**

Chair Sickler convened the Commission into the Preliminary Open Meeting on February 25, 2020 at 5:15 p.m. in the Building Inspections Conference Room of the Plano Municipal Center, 1520 K Avenue. A quorum was present.

- I. 2020 Heritage Commission Work Program - Mr. Bell presented to the Commission the updated Heritage Commission Work Plan. Included in the plan are items completed, in progress, and pending. The Preservation Plano 150 action items are also included for reference. Some discussion was held.
- II. Update of City Council actions for 2020 Heritage Tax Exemption Program. – Mr. Sims presented an update of properties approved or denied by City Council for the 2020 Heritage Tax Exemption program. He stated that in January 8, 2020, staff found 83 eligible properties and six ineligible properties. Two of the ineligible properties appealed the staff decisions at the February 24, 2020 City Council meeting. The properties were 1022 E. 15th Street and 813 18th Street. Both appeals were denied.
- III. Update of 2020 Certified Local Government (CLG) Grants from the Texas Historical Commission. – Mr. Sims stated that on February 18, 2020, staff received an informal notice that the Texas Historical Commission has provided \$4,800 travel stipend to attend the National Alliance for Preservation Commission National Conference in Tacoma, Washington to be held July 22 through July 26. Registration deadline is April 1, 2020.

- IV. Agenda Review for February 25, 2020 – Mr. Sims presented a general overview of agenda items for the February 25, 2020 Regular Heritage Commission meeting. Mr. Sims stated that the ad hoc subcommittee to create a conservation district program voted 2-0 to present a final draft for discussion and consideration at the next full Heritage Commission meeting. Commissioner Karahan submitted a minority report.
- V. Items for Future Preliminary Open Meeting Agendas – There were no items proposed for future Preliminary Open Meeting agendas.

There being no further discussion, Chair Sickler adjourned the Preliminary Open Meeting at 5:39 p.m.

## REGULAR SESSION

Chair Sickler convened the Regular Session to order at 6:00 p.m. in the Building Inspections Training Room of the Plano Municipal Center, 1520 K Avenue. A quorum was present. Chair Sickler led the Commission in the Pledge of Allegiance.

## COMMENTS OF PUBLIC INTEREST

Robert Pannell extended an invitation to the 125th Anniversary Tree Planting ceremony at the Plano Mutual Cemetery on March 7, 2020 at 11:00 a.m. Mr. Pannell presented a brief history of the property and introduced Ben Scarth, President of Plano Masonic Lodge. Mr. Scarth described the condition and loss of trees on the cemetery property due to weather and aging. The Masonic Lodge has donated trees and is holding a ground breaking ceremony.

## ITEMS FOR INDIVIDUAL CONSIDERATION

### 1) **Approval of Minutes:** January 28, 2020

MOTION: Upon a motion made by Commissioner Baldwin and seconded by Commissioner Morgan, the Commission voted 5-0 to approve the January 28, 2020 minutes.

## Non-Public Hearing

- 2) **Certificate of Appropriateness: CA2020-005** – Request to repeal CA2019-044 and replace with a Certificate of Appropriateness (CA) to construct a 2,700 square foot, two-story, single-family residence with a detached garage/backyard cottage at 1603 I Avenue. Mr. Mittal presented the item to the Commission and recommended approving the repeal of CA2019-044 and replacing it with CA2020-005 as submitted.

Alex Dyer, Storybuilt representative, was available for questions. Some questions were asked and discussion was held. No one else appeared to speak.

MOTION: Upon a motion made by Commissioner Morgan and seconded by Commissioner Baldwin, the Commission voted 5-0 to repeal CA2019-044 and replace it with CA2020-005 as submitted.

- 3) **Discussion and Direction: Neighborhood Conservation District** – Discussion and direction regarding the Neighborhood Conservation District. Mr. Mittal presented the item to the Commission describing an ad hoc subcommittee created in May 2019, including Commissioners Morgan, Bedingfield, and Karahan. The Ad Hoc Subcommittee was tasked with creating a policy for designating local conservation districts by determining the needs and criteria. The Subcommittee completed the task February 12, 2020 and voted 2-0 to present a draft ordinance and user manual to be presented to the Heritage Commission. Commissioner Karahan submitted a minority report. No one appeared to speak. Staff requested that the Commission provide direction and feedback. Questions were asked and much discussion was held. The Commission directed staff to increase the signature requirements to 60% and return for consideration at the next meeting.
- 4) **Report: Staff Approved Certificates of Appropriateness** – Update the Heritage Commission regarding the most recent staff approved Certificates of Appropriateness (CA). Mr. Mittal presented a summary of the staff approved Certificates of Appropriateness in January 2020. There were no questions and no discussion was held. No further action was required.
- 5) **Items for Future Discussion:** The Heritage Commission may identify issues or topics that they wish to schedule for discussion at a future meeting. There were no items for future discussion.

With no further business, Chair Sickler adjourned the meeting at 7:23 p.m.

  
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**Harold Sickler, Chair**