

**HERITAGE COMMISSION**  
**August 27, 2019**

**COMMISSIONERS PRESENT**

Harold Sickler, Chair  
Brian Bedingfield, Vice Chair  
Corbin Baumel  
Brock Karahan  
Jason Morgan  
Dub Spencer

**COMMISSIONERS ABSENT**

Kendal Reed

**STAFF PRESENT**

Michelle D'Andrea, Assistant City Attorney III  
Mike Bell, Lead Planner  
Bhavesh Mittal, Heritage Preservation Officer  
Karen Suiter, Sr. Administrative Assistant

**PRELIMINARY OPEN MEETING**

Chair Sickler convened the Commission into the Preliminary Open Meeting on August 27, 2019 at 5:30 p.m. in Planning Conference Room 2E of the Plano Municipal Center, 1520 K Avenue. A quorum was present.

- I. Update of City Council actions/discussions – Heritage Preservation Officer Bhavesh Mittal updated the Commission on relevant items presented at recent City Council meetings, including City Council consideration of the 2019-2020 Heritage Preservation Grants on August 1, 2019 and approval of amendments to the Heritage Tax Exemption Ordinance and Heritage Preservation Ordinance on August 26, 2019. The reappointments of Chair Sickler, Commissioners Morgan, and Spence for another term were announced.
- II. Neighborhood Conservation District project related progress and updates – Mr. Mittal provided an update to the Commission on the Neighborhood Conservation District Subcommittee. Some discussion was held.
- III. Commission Assistance and Mentoring Program (CAMP) training in Tyler, TX – Mr. Mittal stated the Commission attended the CAMP workshop in Tyler, Texas and opened the topic up for discussion and feedback. Some discussion was held.
- IV. Meeting Technology Requirements – Sr. Administrative Assistant Karen Suiter reminded the Commission to utilize the Senator Florence Shapiro Council Chambers dias microphone when speaking. This enables the recorder to capture what is being said for documentation.

V. Agenda Review for August 27, 2019 – Mr. Bell presented a general overview of agenda items for the August 27, 2019 Regular Heritage Commission meeting.

VI. Items for Future Preliminary Open Meeting Agendas – There were no items proposed for future agendas.

There being no further discussion, Chair Sickler adjourned the Preliminary Open Meeting at 6:01 p.m.

## REGULAR SESSION

Chair Sickler convened the Regular Session to order at 6:05 p.m. in the Senator Florence Shapiro Council Chambers of the Plano Municipal Center, 1520 K Avenue. A quorum was present. Chair Sickler led the Commission in the Pledge of Allegiance.

## COMMENTS OF PUBLIC INTEREST

There were no comments of public interest.

## ITEMS FOR INDIVIDUAL CONSIDERATION

### 1) **Approval of Minutes:** July 27, 2019

MOTION: Upon a motion made by Commissioner Baumel and seconded by Commissioner Spencer, the Commission voted 5-0-1 to approve the July 27, 2019 minutes. Commissioner Morgan abstained.

### 2) **Certificate of Appropriateness: CA2019-031** – Request for a Certificate of Appropriateness (CA) at 1016 E. 15th Street to rebuild the single story addition and covered entry at the rear (south) facade and pave the rear yard. Staff recommended approval as submitted. There were no questions and no discussion was held. No one appeared to speak.

MOTION: Upon a motion made by Commissioner Morgan and seconded by Commissioner Baumel, the Commission voted 6-0 to approve the item.

### 3) **Discussion & Consideration: Heritage Preservation Officer Delegation of Duties** – Discussion and consideration of modifications to the Heritage Preservation Officer Delegation of Duties related to terms and Certificate of Appropriateness extensions. Staff recommended approval as submitted. Some questions were asked and discussion was held. No one appeared to speak.

MOTION: Upon a motion made by Commissioner Spencer and seconded by Commissioner Morgan, the Commission voted 6-0 to approve the item.

- 4) **Report: Intensive Level Survey of Agricultural Properties** – Update the Heritage Commission regarding the recently completed Intensive Level Survey of existing agricultural properties in Plano. Some questions were asked and discussion was held. No further action was required.
- 5) **Report: Staff Approved Certificates of Appropriateness** – Update the Heritage Commission regarding the most recent staff approved Certificates of Appropriateness (CA). Staff presented a summary of the staff approved Certificates of Appropriateness in July 2019. There were no questions and no discussion was held. No further action was required.
- 6) **Items for Future Discussion:** The Heritage Commission may identify issues or topics that they wish to schedule for discussion at a future meeting.

REQUEST: Commissioner Karahan requested a future discussion item regarding the Commission's outreach and community education efforts. Commissioner Spencer seconded the request. The requested item will be added as a future agenda item.

REQUEST: Commissioner Karahan requested a future discussion item regarding the feasibility of posting the Commission's agenda 86 hours in advance of a regularly scheduled meeting. There was no second and the request failed.

With no further business, Chair Sickler adjourned the meeting at 6:52 p.m.



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**Brian Bedingfield, Vice Chair**

