

**CULTURAL AFFAIRS COMMISSION
FY 2018-19 CALENDAR**

Regular Meetings: First Thursday of every month
Municipal Center, 1520 K Avenue
Training Room A at 6:00 p.m.



November 1, 2018	Regular Meeting – Discuss 2018-19 Commission Liaison Assignments; introduce new Commissioners; elect Vice Chair
December 6	Regular Meeting – First update from Subcommittee
January 3, 2019	Regular Meeting – Discuss upcoming grant process; announce training dates
February 7	Regular Meeting – Review & approve all 2019-20 Grant Applications and scoring criteria documents
February 8	Make all Guidelines & Application forms available to the public
February 20	Tentative Date - Applicant training on Grant Application Tool
March 7	Regular Meeting
April 3	Grant Applications due by Noon
April 4	Regular Meeting – Applications open for Commissioner review
May 9	<u>Special Session</u> – 2 nd Thursday of the Month due to conflict with National Day of Prayer on 1 st Thursday. Applicant Presentations of Special Events, Urban-Town Center Events applications, includes preliminary scoring and discussion
June 1	<u>Special Session</u> – Saturday 9:00 a.m. – 5:00 p.m. Applicant Presentations of Major Arts and Small Arts applications, includes preliminary scoring and discussion
July 11	<u>Special Session</u> – 2 nd Thursday of the month due to July 4 holiday on 1 st Thursday. Finalize scores and recommendations on all applications
July 25	<u>Special Session</u> – 2 nd meeting in July in lieu of August regular meeting due to conflict with August City Council Grant Work Session scheduling; discuss Commission activity during FY 2018-19; review FY 2019-20 award recommendation presentation to be made to City Council at August City Council Grant Work Session
August TBD	Recommendations to City Council at FY 2019-20 Budget Work Session
September 5	Regular Meeting – Discuss 2019-20 Commission Calendar; select Subcommittee; discuss items for Subcommittee review
October 3	Regular Meeting

