

Important Notice to Builders

Water Meter Installation Policy

In order that your water meter may be set without undue delays, you are responsible to see that the following conditions are met.

- The address (including the street name and number) shall be visible on the lot where meter is to be set.
- The meter box shall be free of damage. It shall be set to grade and be visible. If the box is damaged or missing, the city will replace it and bill the builder. The builder is responsible to maintain meter box in good order until home, or building is sold and occupied.
- There shall be no construction material or debris stacked on or near the meter box.
- All brass meter-set fittings shall be in good working order. If damage is present, city personnel will repair or replace the fittings and will bill the builder.
- Water meters are **NOT ALLOWED IN DRIVEWAYS**.

If any of the above conditions exist, your water meter will not be set until necessary corrections have been made. If you encounter any problems or have questions please feel free to contact the Utility Operations Department at (972-769-4160).